



TRUFFLES

Restaurant

PRIVATE PARTY RESERVATION FORM

EVENT INFORMATION

EVENT DATE _____

OF GUESTS _____

TIME _____

ON SITE CONTACT _____

PHONE: _____

E-MAIL: _____

FAX: _____

COMPANY NAME _____

VENUE INFORMATION

ROOM CAPACITY _____ 20 | 16 with A/V _____

F& B MINIMUM _____ \$1000.00 _____

VALET/PARKING self park up to 100 vehicles

ON SITE CONTACT Aleks or Brandon

A/V DETAILS

Truffles Restaurant provides a 47" TV for your presentation as well as all necessary connections for any laptop with model year of 2006 or newer. Charge for A/V usage is \$200.

RESERVATION & CANCELATION POLICY

- The private room reservations and all other parties larger than 12 are subject to Private Party Contract and its rules.
- In order to reserve the room a valid credit card number is needed.
- The event has to be booked at least 7 days in advance.
- The guaranteed number of guests as well as the desired menu should be confirmed no later than 48 hours prior to the event.
- Failure to cancel the reservation 48 hours prior to scheduled time can result in \$500.00 cancellation fee

CREDIT CARD AUTHORIZATION

CARD TYPE: VISA MASTERCARD AMEX DISCOVER DINERS

CARD NUMBER: _____

| EXP. DATE: _____

Truffles Restaurant
9202 Clayton Rd. Saint Louis, MO 63124
P: 314.567.9100 | F: 314.567.9105
www.todayattruffles.com